Educational Requirements for Agency/Contracted Staff (9.20)

<table>
<thead>
<tr>
<th>All Staff (clinical or non-clinical as well as licensed or unlicensed) need at a minimum:</th>
<th>Clinical (Non-Nursing Staff) need the following in addition to the minimum requirements listed to the left:</th>
</tr>
</thead>
</table>
| • Broward Health Orientation V.2.0  
• BH Annual Risk Management Course (Annual)  
• Emergency Management  
• CIA Compliance Training  
• Code of Conduct Training  
• Identifying & Reporting Workplace Harassment | Current Licensure Required Education- Per the State Licensing Board  
Current American Heart Association BLS card (every 2yrs)-Expiration Date:  
ACLS, PALS, or NRP (based on BH equivalent Job Description and population) - (every 2 yrs.)  
**Nursing & Respiratory**  
Donning & Doffing Video and Competency |

<table>
<thead>
<tr>
<th>Clinical Nursing Staff (Non-Critical Care Areas) need the following in addition to the minimum listed for all staff above:</th>
<th>Clinical Nursing Staff (Critical Care, or Perioperative Areas ) need the following in addition to the minimum listed for all staff above and to the left:</th>
</tr>
</thead>
</table>
| Initially and Annually  
• Unit-based Skills Competency Validation (Initial and Annual per specialty area):  
• Restraints Competency Validation (Annual):  
• Dysphagia and Aspiration Precautions  
**Other Frequencies**  
• Plum A+ (One-time only)  
• Hill-Rom Centrelia Bed (one-time only)  
• Handling Hazardous Drugs (one-time only)  
• Sedation Course (every 2 yrs.) | ACLS, PALS, or NRP (based on BH equivalent Job Description and population served) (every 2 yrs.)  
Perioperative Nurses (above plus these courses):  
Compressed Gas Cylinder Safety (Annual)  
Formaldehyde (Annual)  
Laser Safety (Annual) |

<table>
<thead>
<tr>
<th>Initial Upon Contract &amp; Every three years for the following</th>
<th></th>
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</thead>
</table>
| • **Clinical Reference Guide Bundled:**  
  Anticoagulation/Blood Administration; Pain Mgt; Antimicrobial Stewardship: Managing the Aggressive Patient  
  Guardian Angel CVC  
  IV Medication Administration  
  Recognition of Impairment  
  Living, Dying & Death |  |
<table>
<thead>
<tr>
<th>Items Required</th>
<th>Received</th>
<th>Renewal/Expiration Date</th>
<th>Comments</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Licensure/Certification</strong> <em>(See Job Description)</em> - for Credential Requirements</td>
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<td></td>
<td></td>
</tr>
<tr>
<td>• Primary Source License and Verification</td>
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<tr>
<td>• CPR if applicable</td>
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<tr>
<td>• Supportive Government issued ID</td>
<td></td>
<td></td>
<td>• Passport, • DL</td>
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<tr>
<td>• Reviewed list of excluded individuals/entities (LEIE) via the online database.</td>
<td></td>
<td></td>
<td><a href="http://www.oig.hhs.gov">http://www.oig.hhs.gov</a></td>
</tr>
<tr>
<td>• Completed National Sexual Predator/Offender Search Verification</td>
<td></td>
<td></td>
<td><a href="http://Offender.fdle.state.fl.us">http://Offender.fdle.state.fl.us</a></td>
</tr>
<tr>
<td>• SAM</td>
<td></td>
<td></td>
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<tr>
<td>• Contracting Company Verification of Background check with a minimum of 7 year criminal history – Level I, Level II background screen for behavioral health and pediatric areas.</td>
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<tr>
<td>• Contracting Company Verification of negative ten (10) panel Drug Testing (in accordance with Drug Free Workplace Standards)</td>
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<tr>
<td>• Signed Acknowledgement of Job Description</td>
<td></td>
<td></td>
<td>N/A for contracted vendors</td>
</tr>
<tr>
<td>• Verification of Initial Health screening <em>(free of any communicable diseases.</em></td>
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<tr>
<td>• Rubella, Measles, Mumps Immunization/or positive titer and any other vaccinations).</td>
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<tr>
<td>• Provide proof of completed Mantoux *(Also known as Purified Protein Derivative “PPD) test within the past six months and</td>
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</tbody>
</table>
annually thereafter. QuantiFeron Gold Acceptable
Chest X-ray within 2 years if PPD positive and annual health updates

- Signed Confidentiality & Data Security Form

**ORIENTATION REQUIREMENTS - ALL**

- BH Orientation Module v 2.0
- BH Risk Management
- General Compliance Training
- Code of Conduct Training
- Emergency Mgt Module
- Preventing & Reporting Workplace Harassment
- Donning & Doffing (Respiratory & Nursing)

**ORIENTATION REQUIREMENTS CLINICAL NURSING (IN ADDITION TO ALL REQUIREMENTS)**

**ONE TIME ONLY REQUIREMENTS**

- Plum A Plus
- Hill Rom Centrella Bed

**ANNUAL REQUIREMENTS**

- Restraint Competency
- Guardian Angel CVC
- Dysphagia & Aspiration Precautions

**INITIALLY AND THEN EVERY 3 YEARS**

- IV medication Administration
- Living, Dying & Death
- Recognizing Impairment

- Initial Shift Assessment of Competency/ Evaluation
- Annual Performance Evaluation