

North Broward Hospital District Board Of Commissioners
1700 Northwest 49th Street, Suite #150, Ft. Lauderdale, 33309

REGULAR BOARD MEETING

4:00 pm, January 29, 2020

The Regular meeting of the Board of Commissioners of the North Broward Hospital District was held at 4:00 p.m. on January 29, 2020 at the Broward Health Corporate Spectrum location, 1700 Northwest 49 Street, Fort Lauderdale, Florida.

1. NOTICE

Official notice and agenda of this meeting is attached to the Minutes, as EXHIBIT I and EXHIBIT II, as presented for consideration of the Board.

This meeting was live streamed and is also available for viewing on the Broward Health website.

2. CALL TO ORDER

There being a quorum present, the meeting was called to order by Chairman Berry at 4:06 p.m.

3. BOARD MEMBERS

Commissioners

Present:

Commissioner Ray T. Berry, Chair
Commissioner Nancy W. Gregoire, Vice Chair
Commissioner Stacy L. Angier, Secretary/Treasurer
Commissioner Christopher T. Ure (4:13 pm arrival)
Commissioner Marie C. Waugh

Senior Leadership

Additionally Present: Gino Santorio/President/Chief Executive Officer, Alan Goldsmith/Chief Administrative Officer, Alex Fernandez/Chief Financial Officer, Linda Epstein/Corporate General Counsel, Jerry Del Amo/Deputy General Counsel

4. THE PLEDGE OF ALLEGIANCE Gregory Tony, Sheriff of Broward County

5. PUBLIC COMMENTS

- Sheriff Tony spoke to the state of affairs on what the Broward County Sheriff's Office had been able to accomplish over the past year and the direction in which the agency was headed in 2020.

6. APPROVAL OF MINUTES

Approve December 11, 2019 Regular Board Meeting Minutes

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MOTION It was *moved* by Commissioner Gregoire, *seconded* by Commissioner Ure, to:
Approve the December 11, 2019 Regular Board Meeting minutes, as proposed.

Motion *carried* unanimously.

7. **MEDICAL STAFF CREDENTIALING** – Dr. Andrew Ta

- | | |
|-------------------------------------|-------------------------------------|
| 7.1.) Broward Health North | 7.3.) Broward Health Coral Springs |
| 7.2.) Broward Health Imperial Point | 7.4.) Broward Health Medical Center |

MOTION It was *moved* by Commissioner Gregoire, *seconded* by Commissioner Angier, to:
Adopt proposed Medical Staff Credentialing items 7.1 through 7.4, as amended.

Motion *carried* unanimously.

8. **CHIEF MEDICAL STAFF UPDATES** 8.1. - 8.4.

Medical staff updates were given by Dr. Lehr for Broward Health North, Dr. Jensen for Broward Health Imperial Point, Dr. Penate for Broward Health Coral Springs and Dr. Morrison for Broward Health Medical Center. Said reports highlighted each of the facilities' objectives, events and awards received over the past month.

- | | |
|-------------------------------------|-------------------------------------|
| 8.1.) Broward Health North | 8.3.) Broward Health Coral Springs |
| 8.2.) Broward Health Imperial Point | 8.4.) Broward Health Medical Center |

9. **PRESENTATIONS**

- 9.1. President/CEO Update, Gino Santorio

Mr. Santorio introduced Dr. Ryan Sobel, Physician in the Hematology/Oncology department. Dr. Sobel spoke to the Board about his goal to build a comprehensive and multidisciplinary head and neck cancer program at Broward Health.

Mr. Santorio presented his full monthly President/CEO report, highlighting the five pillars of the organization and progress at each of the facilities.

Discussion ensued between the Board and Chief Medical Officer, Dr. Andrew Ta, regarding the preparation and education given to medical staff in identifying the coronavirus. Dr. Ta detailed the protocol and initiatives that were currently underway at Broward Health.

10. **CONSENT AGENDA**

- 10.1. Approval of Audit Subcommittee Members search panel
10.2. Acceptance of Interim Financial Statements

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- 10.2.1. Acceptance of Interim Financial Statement for the month of November, 2019
- 10.2.2. Acceptance of Interim Financial Statement for the month of December, 2019
- 10.3. BHMC, Approve Transplant Hepatology physician service agreement with Dr. John Rivas
- 10.4. Resolution FY20-16, Resolution Reaffirming the North Broward Hospital District's Commitment to Trauma

MOTION It was *moved* by Commissioner Gregoire, *seconded* by Commissioner Waugh, that:

The Board of Commissioners of the North Broward Hospital District approve Consent Agenda, items 10.1 through 10.4, as presented.

Motion *carried* unanimously.

11. **DISCUSSION AGENDA**

- 11.1. Resolution FY20-13, Clarify and Amend the Master Procurement Code and Certain Procurement Policies

MOTION It was *moved* by Commissioner Gregoire, *seconded* by Commissioner Angier, that:

The Board of Commissioners of the North Broward Hospital District accept Healthcare Resolution FY20-13, Clarify and Amend the Master Procurement Code and Certain Procurement Policies.

Motion *carried* unanimously.

- 11.2. Resolution FY20-14, Policy Pertaining to Public Records – Brett Bauman, Sr. Associate, General Counsel

MOTION It was *moved* by Commissioner Angier, *seconded* by Commissioner Gregoire, that:

The Board of Commissioners of the North Broward Hospital District adopt Resolution FY20-14, Policy Pertaining to Public Records as presented.

Motion *carried* unanimously.

- 11.3. Resolution FY20-15, Financial Institution Resolution - Alex Fernandez, SVP, Chief Financial Officer

MOTION It was *moved* by Commissioner Ure, *seconded* by Commissioner Waugh, that:

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The Board of Commissioners of the North Broward Hospital District adopt Resolution FY20-15, Financial Institution Resolution, as presented.

Motion *carried* unanimously.

11.4. Discussion on Commissioner Representation to Public Pension and Investment Conference - Christopher T. Ure, Commissioner

MOTION It was *moved* by Commissioner Angier, *seconded* by Commissioner Gregoire, that:

The Board of Commissioners of the North Broward Hospital District authorize the CEO to reimburse Commissioner Christopher Ure for expenses related to his representation at an upcoming Pension and Investment Conference scheduled for February 2020.

Motion *carried* 4/0, with Commissioner Ure abstaining.

12. **COMMENTS BY COMMISSIONERS**

Closing comments were given by the Board Members.

13. **NEXT REGULAR BOARD MEETING**

Next regularly scheduled Board of Commissioner's meeting will be held on February 26, 2020 at 4:00 p.m. at the Broward Health Corporate Office, Spectrum site, Suite 150, 1700 Northwest 49th Street, Ft. Lauderdale, Florida, 33309.

14. **ADJOURNMENT** 6:00 p.m.

MOTION It was *moved* by Commissioner Angier, *seconded* by Commissioner Ure, that:

The Regular Board Meeting of the North Broward Hospital District be adjourned.

Motion *carried* unanimously.

Respectfully submitted,
Commissioner Stacy L. Angier, Secretary/Treasurer

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Resolution FY20-13

Resolution to Clarify and Amend the Master Procurement Code and Certain Procurement Policies

WHEREAS, North Broward Hospital District (the “District”) is a special taxing district of the State of Florida and is authorized and empowered to maintain hospitals and supportive facilities for the care and treatment of the people of said District;

WHEREAS, Section 24 of the Charter of the District authorizes the District’s Board of Commissioners (“Board”) to establish procedures governing the purchase of supplies, equipment, materials, and construction services needed to operate the District’s hospitals and facilities;

WHEREAS, the Board, on October 30, 2019, approved Resolution FY20-07: Resolution Creating a New Procurement Code and Establishing Emergency Waivers, which ratified the District’s new Master Procurement Code and its accompanying Procurement Policies and established the framework for the District to follow when procuring such goods and services;

WHEREAS, certain clarifications are needed regarding certain provisions in the Master Procurement Code and its accompanying Procurement Policies;

WHEREAS, the Board wishes to clarify those provisions in the Master Procurement Code and Procurement Policies to provide better guidance to the District when the District is procuring supplies, equipment, materials, and services; and

WHEREAS, unless context otherwise requires, capitalized terms used but not defined herein have the meanings ascribed to such terms in the Amended and Restated Bylaws of the North Broward Hospital District and its accompanying Codified Resolutions of the Board of Commissioners of the North Broward Hospital District.

NOW, THEREFORE, BE IT RESOLVED, by the Board of Commissioners of the North Broward Hospital District, that:

1. The Board approve the changes to the Master Procurement Code as detailed in the tracked changed version of the Master Procurement Code attached hereto and incorporated herein as Exhibit A. Specifically, the proposed changes can be found within Section IV., Exclusions, of the Master Procurement Code and are detailed, without limitation, as follows:
 - a. Amending the first paragraph of Section IV. to clarify that exclusions from the Master Procurement Code are only exclusions for the procedures of the Master Procurement Code governing the procurement of goods and services and do not include an exclusion from Section XVI., Information, Approval, and Execution Authority, of the Master Procurement Code;
 - b. Adding a catch-all exception for such other items that the Board, from time to time, may want to exclude from the Master Procurement Code without amending the Master Procurement Code by adding a policy governing the goods or services to the Procurement Policy Table; and

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- c. Clarifying that when something is excluded from the Master Procurement Code, it must still adhere to the procurement procedures established within the relevant Procurement Policy, Broward Health policy, or standard operating procedure.
2. The Board approve the changes to the Threshold Categories of the Procurement Code policy of the Procurement Policy Table as detailed in the tracked changed version of the Threshold Categories of the Procurement Code policy attached hereto and incorporated herein as Exhibit B. Specifically, the proposed changes are detailed, without limitation, as follows:
 - a. Clarifying the definitions section to distinguish between the initial term and a renewal term of a contract; and
 - b. Clarifying that the 5-year term limit for contracts does not pertain to the total life of the contract and renewals can be entered into for a term of 5 years for each renewal.
 3. The Board approve the changes to the Review, Approval and Administration of Contracts policy of the Procurement Policy Table as detailed in the tracked changed version of the Review, Approval and Administration of Contracts policy attached hereto and incorporated herein as Exhibit C. Specifically, the proposed changes are detailed, without limitation, as follows:
 - a. Clarifying the definition of “Corporate Executive Management” to make it clear that only authorized signatories provided in the Master Procurement Code can enter into contracts binding the District;
 - b. Clarifying that all arrangements must follow the Master Procurement Code or, to the extent such arrangement is exempt from the Master Procurement Code, the relevant Procurement Policy or standard operating procedure governing the procurement of the goods or services;
 - c. Cross-referencing the policy governing Focus Arrangements and tracking, review, approval, and monitoring of referral sources; and
 - d. Deleting the “Interpretation and Administration” portion to maintain consistency with the District’s Organizational Chart.
 4. This resolution hereby supersedes, amends, replaces and repeals any conflicting resolution or conflicting policy previously adopted by the Board.

DULY ADOPTED this 29th day of January, 2020.

Time Adopted 5:05 PM

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Resolution FY20-14

Resolution to Establish a Policy Pertaining to Public Records

WHEREAS, the Board of Commissioners (the “Board”) of the North Broward Hospital District (the “District”) is responsible for the oversight of the District and its operations pursuant to the District’s Charter;

WHEREAS, the District is a special taxing district of the State of Florida and is subject to certain Florida laws and regulations;

WHEREAS, s. 24(a), Art. I of the Florida Constitution and ch. 119, Florida Statutes, provides the public the right to inspect or copy public records of the District;

WHEREAS, the Board wishes to set a policy pertaining to public records requests that is in accordance with Florida law; and

WHEREAS, unless context otherwise requires, capitalized terms used but not defined herein have the meanings ascribed to such terms in the Amended and Restated Bylaws of the North Broward Hospital District and its accompanying Codified Resolutions of the Board of Commissioners of the North Broward Hospital District (“Codified Resolutions”).

NOW, THEREFORE, BE IT RESOLVED, by the Board of Commissioners of the North Broward Hospital District, that:

5. The Board hereby establishes the following policy as it pertains to requests for the District’s public records.
6. All records retained or received by the District in connection with the transaction of official business are public records and subject to disclosure pursuant to s. 24(a), Art. I of the Florida Constitution and ch. 119, Florida Statutes, unless otherwise confidential or exempt under applicable law.
7. The District's President/CEO shall appoint a District employee to serve as the District's Records Custodian. The Records Custodian shall be the person responsible for coordinating responses to all requests for public records, keeping a detailed log, redacting any confidential or exempt records before producing such records, and providing quarterly reports to the Board and the Governor’s Office when any records are redacted or meetings are closed to the public under § 395.3035, F.S.
8. Any person or entity is entitled to request public records from the District and such person or entity is entitled to access to public records of the District unless the requested records are confidential or exempt under Florida law.
9. Requests for public records may be made orally or in writing and a person requesting a Public Record does not have to give his or her name, nor do they have to explain the reason for the requested information.

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10. If a requesting party fails to respond to inquiries for clarification, cost estimates, or any other communication from the District, the request shall be closed after thirty (30) days. Any such closed request may be resubmitted and shall be processed as a new request.
11. A request may be made to any of the District's employees. The District employee receiving the request should immediately forward the request to the Records Custodian.
12. The District shall ensure access to its public records in response to requests in accordance with Florida law. The District shall not create records that do not exist in an effort to respond to requests, nor shall the District alter the format of existing public records in an attempt to respond to a specific request.
13. The District may charge any fees permissible under Florida law when fulfilling a public records request including, but not limited to, fees for copying and the actual costs incurred or attributed to the District when fulfilling a public records request.
14. If the nature or volume of public records requested to be inspected or copied is such as to require extensive use of information technology resources or extensive clerical or supervisory assistance by personnel of the District involved, or both (collectively, "Extensive Time"), the District shall charge, in addition to the actual cost of duplication, a special service charge, which shall be reasonable and shall be based on the cost incurred for such extensive use of information technology resources or the labor cost of the personnel providing the service that is actually incurred by or attributable to the District for the clerical and supervisory assistance required, or both (collectively, "Special Service Charge").
15. The Board hereby makes a finding that "Extensive Time" involves the use of information technology resources and/or personnel time equal to or in excess of thirty (30) minutes to fulfill a public records request.
16. The Board hereby makes a finding that the Special Service Charge of an employee's hourly rate inclusive of benefits is a reasonable Special Service Charge for the use of personnel time to fulfill a public records request.
17. A fifty percent (50%) deposit shall be required to be paid, and no work on a public records request shall commence until the deposit is paid, for all public records requests that are, in the reasonable judgment of the Records Custodian, estimated to involve Extensive Time.
18. In no event shall a requestor be charged more than the actual costs incurred by or attributable to the District when fulfilling a public records request, and should the actual costs of the request be less than or exceed the estimate provided to the requestor, the final cost shall be adjusted accordingly to reflect the actual costs incurred by or attributed to the District in fulfilling the public records request in addition to any other costs permissible under Florida law.
19. Records shall not be released until the full balance of the actual costs incurred or attributed to the District are paid. If the actual costs are less than any deposit or money paid by a requestor, the difference between the actual costs and the deposit paid shall be returned to the requestor.

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20. The above-stated policy shall be codified in Chapter 6 of the Codified Resolutions.
21. This resolution hereby supersedes, amends, replaces and repeals any conflicting resolution or conflicting policy previously adopted by the Board.

DULY ADOPTED this 29th day of January, 2020.

Time Adopted 5:37 PM

APPROVED

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Resolution FY20-15

FINANCIAL INSTITUTION RESOLUTION

WHEREAS, the Board of Commissioners (the “Board”) of the North Broward Hospital District (the “District”) adopted Resolution No. 13-01-30-1 at its meeting held on January 29, 2013 and adopted additional resolutions on January 30, 2013 with respect to banking powers (collectively, the “2013 Banking Resolutions”);

WHEREAS, the Board has determined that it is in the best interest of the District to rescind and repeal the 2013 Banking Resolutions and supersede and replace the 2013 Banking Resolutions with the foregoing resolution; and

WHEREAS, unless context otherwise requires, capitalized terms used but not defined herein have the meanings ascribed to such terms in the Amended and Restated Bylaws of the North Broward Hospital District and its accompanying Codified Resolutions of the Board of Commissioners of the North Broward Hospital District.

NOW, THEREFORE, BE IT RESOLVED, by the Board of Commissioners of the North Broward Hospital District, that:

1. The President/Chief Executive Officer (the “CEO”), and the Chief Financial Officer of the District (the “CFO”) and his or her direct reports who have been designated in writing by the CFO (each, a “Designated Officer”), are hereby authorized and empowered, in the name of, and on behalf of, the District, when express written approval is granted by an affirmative vote of the Board, to apply for, open, maintain and close one or more financial accounts including, but not limited to, checking, savings, money market, brokerage, and/or other investment accounts and funds (each, an “Account”) from time to time with investment firms and entities, banks, and other financial institutions and their respective subsidiaries and affiliates (each, a “Financial Institution” and collectively, “Financial Institutions”) for and in the name of District with such title or titles as he or she may designate; provided, however, such application for, opening, maintaining, and closing of Accounts that qualify as a “public deposit” with Financial Institutions shall be with a “qualified public depository,” as such terms are defined in section 280.02, Florida Statutes so as to ensure the District receives protection from loss as a public depositor as provided in section 280.18, Florida Statutes.
2. The CEO, CFO, and each of the Designated Officers are hereby authorized and empowered, in the name of, and on behalf of, the District, to sign by hand or by facsimile (including, but not limited to, computer generated) signature(s), checks, drafts, bills of exchange, acceptances and other instruments (each, an “Instrument”). Notwithstanding the foregoing, the CEO, CFO, and the Designated Officers are, individually, authorized and empowered, in the name of, and on

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behalf of, the District, to: (a) approve and initiate Automated Clearing House (“ACH”) debits without a signature; (b) approve and initiate payments by use of Depository Transfer Checks (“DTC”) without a signature other than the name of District printed on the DTC; and (c) approve and give instructions, by means other than the signing of an Instrument, with respect to any account transaction, including, but not limited to, the payment, transfer or withdrawal of funds by wire, computer or other electronic means, or otherwise, or of money, credits, Instruments or property at any time held by a Financial Institution for account of the District.

3. The CEO, CFO, and each of the Designated Officers are hereby authorized and empowered, in the name of, and on behalf of, the District, to apply for, obtain and maintain other related services from Financial Institutions, including, without limitation, safe deposit and night depositor services and the District is authorized to pay any fees in connection with the same.
4. The CEO, CFO, and each of the Designated Officers are hereby authorized and empowered, in the name of, and on behalf of, the District, to accept and endorse Instruments by hand, facsimile (including, but not limited to, computer generated) signature(s) or stamps and to deposit the same into an Account.
5. The opening and maintaining of the Accounts and the transactions contemplated thereby shall be governed by the provisions of the agreements pertaining to such Accounts, as amended from time to time by the Financial Institutions and by such rules and regulations as the Financial Institutions shall from time to time promulgate.
6. The CEO, CFO, each of the Designated Officers and the Secretary/Treasurer of the Board are each authorized and empowered, in the name of, and on behalf of, the District, to (1) deliver the District’s incumbency certificate, a sample of which is attached hereto and incorporated herein as Attachment 1 and which may be amended from time to time to reflect the then-current CEO, CFO, Secretary/Treasurer of the Board, and Designated Officers (“Incumbency Certificate”); or (2) execute and deliver any incumbency or other certificate requested or required by any Financial Institutions provided the incumbency or certificate requested or required by such Financial Institutions is consistent with the then-current Incumbency Certificate.
7. The CEO, CFO, and each of the Designated Officers are authorized to prepare, execute, deliver and file, as appropriate, any and all documents, in such form as the CEO, CFO, or such Designated Officer shall approve, the execution, delivery or filing by the CEO, CFO, and such Designated Officer to be conclusive evidence of such approval, and to take all such further action as the CEO, CFO, or such Designated Officer considers necessary or desirable, to carry out the purposes and intent of the this resolution.

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8. This resolution hereby supersedes, replaces, and repeals the 2013 Banking Resolutions; provided, however, that the 2013 Banking Resolutions shall remain in full force and effect with respect to each of Wells Fargo Bank, N.A. ("Wells Fargo") and The Northern Trust District ("Northern Trust") until Wells Fargo and Northern Trust have respectively received written notice from the District that the 2013 Banking Resolutions have been superseded, replaced and repealed.
9. This resolution and the authority hereby conferred shall remain in full force and effect with respect to each of the Financial Institutions until written notice of revocation or modification shall be received by such Financial Institution; that the CEO, CFO, and the Secretary/Treasurer of the Board are hereby authorized and directed to certify to each of the Financial Institutions the foregoing resolution, the names of the CEO, CFO, and the Designated Officers, any changes from time to time in said CEO, CFO, or Designated Officers and specimens of their respective signatures; and that each of the Financial Institutions may conclusively assume that the persons at any time so certified to it continue as such until receipt by such Financial Institution of written notice to the contrary.
10. In addition to and without limiting the foregoing, the CEO, CFO, and the Designated Officers be, and each of them hereby is, for and in the name and on behalf of the District, authorized to take, or cause to be taken, such further action, to pay such fees and expenses, to make such filings or certifications, and to execute and deliver, or cause to be delivered, all such agreements, notices, instruments and documents, in each case, as he or she may deem necessary or appropriate in order to effect the purpose and to carry out the intent of the this resolution (as conclusively evidenced by the taking of such action or the execution and delivery of such instruments, as the case may be), and any and all actions heretofore taken by the CEO, CFO, and the Designated Officers in connection with the subject of the foregoing recitals and resolutions be, and each of them hereby is, ratified, confirmed and approved in all respects as the act and deed of the District.

DULY ADOPTED this 29th day of January, 2020.

Time Adopted 5:52 PM

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Resolution FY20-16

RESOLUTION REAFFIRMING THE NORTH BROWARD HOSPITAL DISTRICT'S COMMITMENT TO TRAUMA CARE

WHEREAS, North Broward Hospital District (the "District") is a special tax district of the State of Florida that owns and operates several hospitals and other health care facilities throughout Broward County;

WHEREAS, the District operates two (2) trauma centers within Broward County: a Level I State Approved Adult and Pediatric Trauma Center at Broward Health Medical Center and a Level II State Approved Adult Trauma Center at Broward Health North (each, a "Trauma Center") and collectively, the "Trauma Centers");

WHEREAS, Trauma Standard I.A. of the Level I Trauma Center Standards and Standard I.A. of the Level II Trauma Center Standards of the Department of Health Pamphlet 150-9, January 2010, Trauma Center Standards ("DHP 150-9") requires a demonstrated commitment to trauma care by the Board of Commissioners of North Broward Hospital District (the "Board");

WHEREAS, the Board previously affirmed its commitment to trauma care through Resolutions 06-05-26, 03-06-25-01, 97-2-26-8, 92-3-25, 10-05-26-01 and 17-08-15-1 and authorized Broward Health Medical Center and Broward Health North to continue to maintain their Trauma Centers;

WHEREAS, the Board wishes to reaffirm its commitment to trauma care and to treat any trauma patient presented to any of the District's Trauma Centers; and

WHEREAS, unless context otherwise requires, capitalized terms used but not defined herein have the meanings ascribed to such terms in the Amended and Restated Bylaws of the North Broward Hospital District and its accompanying Codified Resolutions of the Board of Commissioners of the North Broward Hospital District.

NOW, THEREFORE, BE IT RESOLVED, by the Board of Commissioners of the North Broward Hospital District, that:

1. Broward Health Medical Center shall continue to operate and be established as a Level I State Approved Trauma Center which includes a State Approved Pediatric Trauma Center.
2. Broward Health North shall continue to operate and be established as a Level II State Approved Trauma Center.
3. The Board seeks American College of Surgeons consultation and applies for verification of Broward Health Medical Center as a Level I Adult Trauma Center and a Level II Pediatric Trauma Center.

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4. The Board commits to maintain the high standards needed to provide optimal care of all trauma patients and to properly administer acute care consistent with an American College of Surgeons Verified Level I Adult Trauma Center and Verified Level II Pediatric Trauma Center and the multidisciplinary trauma performance improvement program shall have the authority to evaluate care across disciplines, identify opportunities for improvement, and implement corrective actions.
5. The Board affirms its commitment of the Trauma Centers to provide the necessary financial, human, and physical resources to treat all trauma patients at the level of each Trauma Center's approval, regardless of color, creed, sex, nationality, place of residence, or financial class.
6. The Board affirms the commitment of the Trauma Centers to participate in the State of Florida Trauma System and local or regional trauma systems.
7. As requested, the Trauma Centers shall provide documentation of active involvement in the local and regional emergency medical services systems and local/regional trauma agencies.
8. The Board affirms that trauma patients will continue to receive priority status at the Trauma Centers and affirms its commitment to the care of trauma patients as required under Florida law, trauma standards, and accreditation standards.
9. The Trauma Centers shall provide trauma patient care data as requested by the State of Florida, Department of Health, and the American College of Surgeons, Trauma Quality Improvement Program, as protected through the Quality Management process as well as data which does not require Quality Management privilege.
10. The Trauma Centers shall participate in the Region VII Domestic Security Task Force Health and Medical Initiatives.
11. The Trauma Centers shall meet the disaster related requirements pursuant to § 395.1055(1)(c), F.S., the Agency for Health Care Administration (AHCA), Comprehensive Emergency Management Plan (CEMP), Chapter 59A-3.078, Florida Administrative Code, and The Joint Commission (TJC) Emergency Management Standards.
12. The Board shall annually develop a trauma budget that provides sufficient support to the trauma service and program within the Trauma Centers.
13. Upon request, the budget for the Trauma Centers shall be submitted to authorized State of Florida, Department of Health representatives.
14. The Board shall ensure that the policies and procedures for the maintenance of the services essential to a State Approved Adult Trauma Center and a State Approved Pediatric Trauma Center as defined in the DHP 150-9 and an American College of Surgeons verified Adult and Pediatric Trauma Center as defined in Resources for Optimal Care of the Injured Patient 2014, both as amended from time to time, as well as those policies outlined in this Resolution, will be reviewed and revised as necessary.
15. The Trauma Centers shall continue to employ a paid medical director and program manager with authority to lead the trauma programs for each of the trauma services at the Trauma Centers.

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16. The Trauma Centers shall ensure that formal transfer agreements and protocols and procedures for patient transfers into and outside of the Trauma Centers and all transfers of patients with neighboring hospitals shall be tracked, trended, and documented by the Trauma Centers for review purposes to improve patient outcomes.
17. The Board and Trauma Centers shall review such protocols and procedures and the same shall be revised as necessary to meet the State of Florida and American College of Surgeons trauma standards.
18. This resolution hereby supersedes, amends, replaces and repeals any conflicting resolution or conflicting policy previously adopted by the Board.

DULY ADOPTED this 29th day of January, 2020.

Time Adopted 5:04 PM

APPROVED

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FORM 8B MEMORANDUM OF VOTING CONFLICT FOR COUNTY, MUNICIPAL, AND OTHER LOCAL PUBLIC OFFICERS	
LAST NAME—FIRST NAME—MIDDLE NAME URE CHRISTOPHER TODD	NAME OF BOARD, COUNCIL, COMMISSION, AUTHORITY, OR COMMITTEE NORTH BROWARD HOSPITAL DISTRICT
MAILING ADDRESS P.O. BOX 1526	THE BOARD, COUNCIL, COMMISSION, AUTHORITY OR COMMITTEE ON WHICH I SERVE IS A UNIT OF:
CITY BOCA RATON	<input type="checkbox"/> CITY <input type="checkbox"/> COUNTY <input checked="" type="checkbox"/> OTHER LOCAL AGENCY
COUNTY PALM BEACH	NAME OF POLITICAL SUBDIVISION: SPECIAL IND. TAXING DISTRICT
DATE ON WHICH VOTE OCCURRED 1/29/2020	MY POSITION IS: <input type="checkbox"/> ELECTIVE <input checked="" type="checkbox"/> APPOINTEE

WHO MUST FILE FORM 8B

This form is for use by any person serving at the county, city, or other local level of government on an appointed or elected board, council, commission, authority, or committee. It applies to members of advisory and non-advisory bodies who are presented with a voting conflict of interest under Section 112.3143, Florida Statutes.

Your responsibilities under the law when faced with voting on a measure in which you have a conflict of interest will vary greatly depending on whether you hold an elective or appointive position. For this reason, please pay close attention to the instructions on this form before completing and filing the form.

INSTRUCTIONS FOR COMPLIANCE WITH SECTION 112.3143, FLORIDA STATUTES

A person holding elective or appointive county, municipal, or other local public office **MUST ABSTAIN** from voting on a measure which would inure to his or her special private gain or loss. Each elected or appointed local officer also **MUST ABSTAIN** from knowingly voting on a measure which would inure to the special gain or loss of a principal (other than a government agency) by whom he or she is retained (including the parent, subsidiary, or sibling organization of a principal by which he or she is retained); to the special private gain or loss of a relative; or to the special private gain or loss of a business associate. Commissioners of community redevelopment agencies (CRAs) under Sec. 163.356 or 163.357, F.S., and officers of independent special tax districts elected on a one-acre, one-vote basis are not prohibited from voting in that capacity.

For purposes of this law, a "relative" includes only the officer's father, mother, son, daughter, husband, wife, brother, sister, father-in-law, mother-in-law, son-in-law, and daughter-in-law. A "business associate" means any person or entity engaged in or carrying on a business enterprise with the officer as a partner, joint venturer, coowner of property, or corporate shareholder (where the shares of the corporation are not listed on any national or regional stock exchange).

ELECTED OFFICERS:

In addition to abstaining from voting in the situations described above, you must disclose the conflict:

PRIOR TO THE VOTE BEING TAKEN by publicly stating to the assembly the nature of your interest in the measure on which you are abstaining from voting; *and*

WITHIN 15 DAYS AFTER THE VOTE OCCURS by completing and filing this form with the person responsible for recording the minutes of the meeting, who should incorporate the form in the minutes.

APPOINTED OFFICERS:

Although you must abstain from voting in the situations described above, you are not prohibited by Section 112.3143 from otherwise participating in these matters. However, you must disclose the nature of the conflict before making any attempt to influence the decision, whether orally or in writing and whether made by you or at your direction.

IF YOU INTEND TO MAKE ANY ATTEMPT TO INFLUENCE THE DECISION PRIOR TO THE MEETING AT WHICH THE VOTE WILL BE TAKEN:

- You must complete and file this form (before making any attempt to influence the decision) with the person responsible for recording the minutes of the meeting, who will incorporate the form in the minutes. (Continued on page 2)

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1700 Northwest 49th Street, Suite #150, Ft. Lauderdale, 33309

APPOINTED OFFICERS (continued)

- A copy of the form must be provided immediately to the other members of the agency.
- The form must be read publicly at the next meeting after the form is filed.

IF YOU MAKE NO ATTEMPT TO INFLUENCE THE DECISION EXCEPT BY DISCUSSION AT THE MEETING:

- You must disclose orally the nature of your conflict in the measure before participating.
- You must complete the form and file it within 15 days after the vote occurs with the person responsible for recording the minutes of the meeting, who must incorporate the form in the minutes. A copy of the form must be provided immediately to the other members of the agency, and the form must be read publicly at the next meeting after the form is filed.

DISCLOSURE OF LOCAL OFFICER'S INTEREST

I, CHRISTOPHER T. URE, hereby disclose that on JANUARY 29, 20 20:

(a) A measure came or will come before my agency which (check one or more)

- inured to my special private gain or loss;
- inured to the special gain or loss of my business associate, _____;
- inured to the special gain or loss of my relative, _____;
- inured to the special gain or loss of _____, by whom I am retained; or
- inured to the special gain or loss of _____, which is the parent subsidiary, or sibling organization or subsidiary of a principal which has retained me.

(b) The measure before my agency and the nature of my conflicting interest in the measure is as follows:

BOARD MOTION WAS MADE TO APPROVE MY ATTENDANCE AND TO SPEAK AS A REPRESENTATIVE OF THE NBHD. ALSO THE MOTION WAS TO AUTHORIZE THE REIMBURSEMENT OF MY TRAVEL EXPENSES IN ACCORDANCE WITH THE NBHD REIMBURSEMENT POLICY.

If disclosure of specific information would violate confidentiality or privilege pursuant to law or rules governing attorneys, a public officer, who is also an attorney, may comply with the disclosure requirements of this section by disclosing the nature of the interest in such a way as to provide the public with notice of the conflict.

JANUARY 29, 2020
Date Filed


Signature

NOTICE: UNDER PROVISIONS OF FLORIDA STATUTES §112.317, A FAILURE TO MAKE ANY REQUIRED DISCLOSURE CONSTITUTES GROUNDS FOR AND MAY BE PUNISHED BY ONE OR MORE OF THE FOLLOWING: IMPEACHMENT, REMOVAL OR SUSPENSION FROM OFFICE OR EMPLOYMENT, DEMOTION, REDUCTION IN SALARY, REPRIMAND, OR A CIVIL PENALTY NOT TO EXCEED \$10,000.